

Permit Process

1. Obtain a Level IV Food Managers Permit (required prior to opening)
2. Submit Plans to Building & Safety
3. Obtain Plan Review Guide and Checklist from LLCHD
4. Obtain Building Permit(s)
5. Begin Building or Remodeling
6. Schedule a Preliminary Inspection by LLCHD
7. Obtain Final Approvals and Certificate of Occupancy Permit from Building & Safety
8. Schedule and Pass Final Inspection by LLCHD
9. Submit Fees and Applications for Food Licenses at Final Inspection
10. Begin Operating Food Establishment
11. Obtain all employee Food Handler Permits within 30 days of open